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## ART OF AUTOMATION TAKES YOUR PRIVACY SERIOUSLY Our Privacypolicy

# Art Of Automation Privacypolicy

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### Table of contents

Chapter	Description	Page(s)
1.	Introduction	2
2.	Privacy declaration	3

#### 1. Introduction

Your privacy is of the utmost importance to Art Of Automation. Our goal is to provide you with high-quality IT solutions that are valuable and tailored to your situation. We operate based on integrity and mutual respect, which forms the core of our privacypolicy.

Art Of Automation is committed to handling your personal data with the utmost care. In this privacypolicy, you will read how we manage your data, the measures we take to protect your privacy, and how you can exercise control over the information you share with us. We aim for maximum transparency about how we collect, use, share, and protect your data, in accordance with the General Data Protection Regulation (GDPR).

On the following page, you will find our privacypolicy with more detailed information about our privacypolicy. We hope the information gives you a clear understanding of our commitment to protecting your privacy. If you have any questions or concerns, please feel free to contact us.

#### 2. Privacy declaration

#### Integrity and respect

Art Of Automation is also bound by legal regulations regarding the protection of personal data. Personal data refers to information that can be traced back to natural persons. Art Of Automation endorses the principles laid out in the law. This statement outlines the legal protection of the handling of personal data.

#### Usage of data

The personal data you provide is used by Art Of Automation to advise you as effectively as possible and to carry out the applicable products, services, and solutions. Your personal data is accessible to all departments within Art Of Automation, ensuring that balanced and well-considered advice or services can always be provided. The internal and legal rules for the exchange of personal data remain fully applicable. Additionally, this data is used to prevent, detect, and combat misuse or improper use. If you do not wish to receive information about services and products, you can inform the Art Of Automation Marketing & Communications department.

#### Carefulness

Art Of Automation handles personal data with care. It only uses the data necessary for optimal service and operations. Unless required by law or obligations Art Of Automation has towards you, no personal data will be shared with third parties without your consent.

#### Permission

Art Of Automation does not collect or use information and data for any purposes other than those stated in this statement, unless we have obtained prior consent for such use.

#### Right of insight/adjustments/removal

If you have a relationship with Art Of Automation, you have the right to request (from the relevant department of) Art Of Automation which data it processes about you and, in case of inaccuracies, to have it corrected. You can request an overview of your data in writing and with a valid reason from Art Of Automation. A request for the deletion of personal data is always possible.

#### **Retention period**

Art Of Automation retains personal data no longer than is legally permitted and necessary for achieving the purposes for which the data is processed. The retention period for certain data depends on the nature of the data and the purposes for which it is processed. Therefore, the retention period may vary depending on the purpose.

#### Changes

This privacy statement may be modified without prior notice in the event of changes to the operations of Art Of Automation. Therefore, it is advisable to regularly review this privacy statement.

4